

NFE Home Watch Services

Client and Property Profile

Client Information

Homeowner(s): _____

Property Address: _____

Property Phone: _____ Cell: _____

Other: _____

Email: _____

Billing Name: _____

Billing/Northern Address: _____

Local Contact Information – Person(s) with access to your home

Name: _____ Phone: _____

Other: _____

Emergency Contact and Notification

In the event the homeowner is unavailable during an emergency, the following person will be contacted. This person has the authority to make a decision on behalf of the homeowner. If there is an emergency and homeowner, and emergency contact person is unavailable, we will endeavor to temporarily repair, or stabilize, the situation to the best of our ability, at the homeowner's expense.

Contact: _____ Phone: _____

Email Address: _____

Property Information

Alarm Company: _____ Phone: _____

Alarm Code: _____ Password: _____

Entry Procedure: _____

Trash and Recycle Days: _____

Type of Thermostat(s): _____

Homeowner is responsible for monitoring and adjusting the temperature and humidity on Wi-Fi thermostats. The procedure will vary based on the type of equipment in the home.

AC Filter size: _____

We will change filters if provided and accessible. Concierge Fees may apply.
We do not access equipment that is ceiling mounted or located in attics.

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Our Best Practice is that the water is OFF when the home is unoccupied.

It is the homeowners' responsibility to turn the water ON (slowly and gingerly) each time they arrive to the property and OFF (slowly and gingerly) when they depart. When turning the water OFF, the water lines can be drained to relieve pressure. Water heater and recirculation pump should also be off, in most cases.

Operation may vary by the type of equipment.

IMPORTANT SUGGESTIONS: Water to the home may be plumbed separate from the irrigation or pool auto-fill.

Water valves that are leaking, rusted, or corroded, should be replaced.

If you have gate valves, consider replacing with ball valves.

Location of Water Main(s) to Home: _____ Type of Water Heater(s): _____

Visit Frequency

It is IMPERATIVE that the homeowner checks their Homeowner's Insurance Policy and/or discuss with the Insurance Agent the frequency of visits mandated by the policy. This MUST be done, at least annually.

What is the frequency of visits that your Insurance Company mandates?

Property Condition

Known Property Defects/Issues

To the best of your knowledge, does the property have any damages/defects, including but not limited to previous mold mitigation, that you are aware of?

Yes _____ No _____

If yes, please explain: _____

Please note any property changes, upgrades, or areas of concern that your Home Watch Reporter should be made aware of:

Storm Protection

Completely describe the storm protection, type of shutters, etc., that you have for your home: _____

Storm Panels

If you have storm panels, screens, or other storm protection that needs to be installed, please note the contractor that you have engaged: _____

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Service Provider Information

Homeowners Association: _____ Phone: _____

Security Gate: ☐ YES ☐ NO

Please add us to the Permanent Guest List

Cleaning Service: _____ Phone: _____

Air Conditioning Company: _____ Phone: _____

Do you have a service contract? ☐ YES ☐ NO

Electrician: _____ Phone: _____

Handyman: _____ Phone: _____

Pest Control: _____ Phone: _____

Plumber: _____ Phone: _____

Pool Service: _____ Phone: _____

Lawn/Landscape: _____ Phone: _____

Other Service Contract Company: _____ Phone: _____